

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #931

DATE: September 20, 2016

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Allen Rosen, President
Drew Hazelton, Vice President
Derek Ross, Clerk
Denise Helfstein, Member
Barbara Laifman, Member
Meghan Cleary, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director Curriculum and Instruction
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services
Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

9/16/2016

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, October 18, 2016

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #931
September 20, 2016**

CALL TO ORDER – Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT : Food Service Subs, Library Media Technician, Guest Teachers

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss
Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

D. SUPERINTENDENT’S GOALS

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of the Partners in Education Award to Shay Hass
2. Presentation to the Oak Park High School Talon Editorial Staff
3. Remarks from Board Members
4. Remarks from Student Board Member
5. Remarks from Superintendent

6. Report from School Site Councils
7. Report from Technology Department
8. Discussion and Updates on District of Choice

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting August 16, 2016 and Special Board Meeting September 8, 2016](#)
- b. [Public Employee/Employment Changes 01CL23200-01CL23238 & 01CE07945-01CE08032](#)
- c. [Approve Purchase Orders – August 1 - August 31, 2016](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Oak Park High School Fall Athletic Teams Who Qualify for CIF Play-offs](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Overnight Trip for Medea Creek Middle School 7th Grade to Catalina – October 31st - November 2, 2016](#)
Board Policy 6153 requires Board approval for student overnight trips
- f. [Approve Out-of-State Trip for Oak Park High School Debate Team Members – September 23-25, 2016](#)
Board Policy 6153 requires Board approval for student overnight trips
- g. [Approve Out-of-State Trip for Oak Park High School Debate Team Members – October 14-15 2016](#)
Board Policy 6153 requires Board approval for student overnight trips
- h. [Approve Overnight Trip for Oak Park High School Senior Life Skills Retreats – October 26-29, 2016, January 27-30, 2017 and April 5-8, 2017](#)
Board Policy 6153 requires Board approval for student overnight trips
- i. [Approve Student Teaching Agreement with CalState TEACH, University – July 1, 2016 – June 30, 2021](#)
Board Policy 3312 requires Board approval for contracts for services
- j. [Approve Overnight Trip for Medea Creek Middle School 8th Grade Astrocamp – October 26-28, 2016](#)
Board Policy 6153 requires Board approval for student overnight trips
- k. [Approve Out of State Travel for Certificated Employees – Columbia, NYC, November 20-24 2016](#)
Board Policy 3350 requires Board approval for employee out of state travel
- l. [Ratify Out of State Travel for Certificated Employees – Portland, September 15-16, 2016](#)
Board Policy 3350 requires Board approval for employee out of state travel
- m. [Approve Resolution #16-18, Establishing the GANN Appropriation Limit for Fiscal Year 2016-2017](#)
Constitutional requirement for Board approval establishing appropriations limit
- n. [Approve 2016-17 Agreement for Legal Services with Fagen Friedman & Fulfro](#)
Board Policy 3312 requires Board approval for contracts for services

o. Approve Out of State Travel for Classified Employee to Attend the JAMF Nation User Conference in Minnesota – October 18-20, 2016

Board Policy 3350 requires Board approval for employee out of state travel

p. Approve Overnight Trip for Oak Park High School Future Business Leaders of America (FBLA) Club Officer – October 6-7, 2016

Board Policy 6153 requires Board approval for student overnight trips

ACTION

2. BUSINESS

a. Approve Amendment to Contract for Consultant Agreement for Political Lobbying Services

Board Policy 3312 requires Board approval for contracts for services

b. Approve Board Response to the Oak Park Citizens' Oversight Committee 2015-2016 Annual Report

Board review and approval of Board response to OPCOC

c. Approve Measure C6 Five-Year Master Plan 2016 Update

Board approval required for C6 Five-Year Master Plan Update

d. Approve Measure R Facility Master Plan 2016 Update

Board approval required for Measure R Master Plan Update

e. Approve Unaudited Actual Revenues and Expenditures for Fiscal Year 2015-2016

Board is asked to review Unaudited Actual Revenues and Expenditures

f. Approve Consultant Agreement for Emergency Crisis Response/Safe School Plan Review

Board Policy 3312 requires Board approval for contracts for services

g. Ratify Agreement for Construction Contract, Project 15-08C, Technology Facility Improvements from Measure C6 Bond Fund

Board approval required for purchases made from Measure C6 Bond Fund

h. Approve Notice of Completion, Project 15-08C, Technology Facility Improvements

Board approval required for Notice of Completion

i. Ratify Agreement for Construction Contract, Project 16-11R, Emergency Repairs to Main Waterline at Oak Park High School

Board Policy 3312 requires Board approval for contracts for services

j. Approve Change Order No. 1, Hughes General Engineering, Project 16-10F, Outdoor Classroom at Brookside Elementary

Board approval required for change orders

k. Approve Change Order No. 1, Taft Electric Company, Project 14-20F, Districtwide Exterior Lighting

Board approval required for change order

l. Approve Acceptance of Donation

Board Policy 3290 requires Board approval for donations to the District

3. PUPIL SERVICES

a. Approve Contract for Non-Public Agency for Special Education Student #01-16/17 - \$68,952.00

Board Policy 3312 requires Board approval for contracts for services

b. Approve Contract for Non-Public School for Special Education Student #02-16/17 - \$31,366.00

Board Policy 3312 requires Board approval for contracts for services

c. Approve Contract for Non-Public Agency for Special Education Student #03-16/17 - \$43,843.30

Board Policy 3312 requires Board approval for contracts for services

d. Approve Contract for Non-Public Agency for Special Education Student #04-16/17 - \$5,160.00

Board Policy 3312 requires Board approval for contracts for services

e. Approve Contract for Non-Public Agency for Special Education Student #05-16/17 - \$37,750.00

Board Policy 3312 requires Board approval for contracts for services

f. Approve Contract for Non-Public Agency for Special Education Student #06-16/17 - \$34,025.44

Board Policy 3312 requires Board approval for contracts for services

g. Approve Contract for Non-Public Agency for Special Education Student #07-16/17 - \$29,330.00

Board Policy 3312 requires Board approval for contracts for services

h. Approve Contract for Non-Public Agency for Special Education Student #08-16/17 - \$92,796.00

Board Policy 3312 requires Board approval for contracts for services

i. Approve Contract for Non-Public Agency for Special Education Student #09-16/17 - \$112,970.00

Board Policy 3312 requires Board approval for contracts for services

4. CURRICULUM

a. Public Hearing and Approval of Resolution #16-19, Regarding Sufficiency of Textbooks and Instructional Materials for 2016-2017

Education Code 60119 requires a Public Hearing and Board approval regarding sufficiency of textbooks and instructional materials annually in order to receive funding for mandated costs

b. Approve Consultant Agreement for School Gardens Program

Board Policy 3312 requires Board approval for contracts for services

5. BOARD

a. Approve Resolution #16-20 Proposition 51, Kindergarten through Community College Public Education Facilities Bond Act of 2016

Board approval required for Resolution

b. Approve Resolution #16-21 Proposition 55, Children's Education and Health Care Protection Act of 2016

Board approval required for Resolution

c. Approve Resolution #16-22 Proposition 56: The California Healthcare, Research and Prevention Tobacco Tax Act of 2016.

Board approval required for Resolution

d. Approve Resolution #16-23 Proposition 58, The California Education for a Global Economy Initiative (California EdDE)

Board approval required for Resolution

6. BOARD POLICIES

a. Approve and Adopt New Board Policy and Administrative Regulation 3230 – Federal Grant Funds – First Reading

New mandated policy and mandated regulation reflect major requirements for the management of federal grant funds contained in the Office of Management and Budget's (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (commonly called the "Uniform Guidance"), including the mandate to adopt written procedures related to

procurement, conflict of interest, cash management, and allowable costs. Policy addresses the board's desire to maintain fiscal integrity and transparency in the use of federal grant funds, key components of the district's financial management system, and the submission of performance reports in accordance with law and the requirements of the awarding agency. Regulation includes material related to allowable costs, procurement, cash management, audits, and records, including requirements for employees to document "time and effort" spent on grant activities.

b. Approve Amendment to Board Policy and Administrative Regulation 3270 - Sale and Disposal of Books, Equipment and Supplies – First Reading

Board Policy and regulation updated to make minor revisions in the renumbering of legal cites pursuant to the Uniform Guidance for federal grant funds and to cross-reference new BP/AR 3230 - Federal Grant Funds.

c. Approve Amendment to Board Policy and Administrative Regulation 3311 –Bids – First Reading

Board Policy and regulation updated to include requirements for districts that choose to use the alternative Uniform Public Construction Cost Accounting Act (UPCCAA) for contracting for public works projects. Policy and regulation also updated to reflect NEW LAW (AB 1358,2015) which authorizes a district to award a design build contract for a public works project in excess of \$1 million on the basis of either low bid or "best value," as defined. Regulation also reflects new 2016 bid limit established by the Superintendent of Public Instruction for specified projects, and adds new section on "Lease-Leaseback Contract" reflecting legal requirements and NEW COURT DECISION (McGee v. Balfour Beatty Construction LLC).

d. Approve Amendment to Board Policy and Administrative Regulation 3513.3 - Tobacco-Free Schools – First Reading

Board Policy updated to reflect NEW LAW (ABX2 9, 2016) which requires all districts, not just those receiving state Tobacco-Use Prevention Education funds, to prohibit tobacco use on school campuses. Policy also reflects new definitions of "smoking" and "tobacco" pursuant to NEW LAW (SBX2 5, 2016). Regulation reflects provision of ABX2 9 which requires signs prohibiting tobacco use to be displayed at all school entrances, and deletes option to designate a smoking area on campus.

e. Approve Amendment to Board Policy and Administrative Regulation 3541.2- Transportation for Students with Disabilities - First Reading

Board Policy updated to clarify the policy's applicability to students receiving services pursuant to Section 504 of the federal Rehabilitation Act of 1973, add sample criteria for individualized education program (IEP) teams to use when determining a student's transportation needs, and add material re: the provision of information to IEP teams. Regulation deleted and material moved to BP re: provision of alternative transportation when a student is excluded from school bus transportation for a disciplinary or other reason, assurance that a contract with a nonpublic, nonsectarian school or agency addresses transportation as necessary, and transportation of service animals.

f. Approve and Adopt New Board Policy 3555 – Nutrition Program Compliance – First Reading

Board Policy is mandated for any district whose child nutrition programs (i.e., National School Lunch Program, School Breakfast Program, Special Milk Program, and/or other child nutrition program) receive state or federal funding.

g. Approve Amendment to Board Policy 3580 – District Records – First Reading

Board Policy updated to reflect legal requirement to disclose any breach of security of district records that contain personal information, as defined, by providing a written or electronic notification that meets the content and formatting requirements specified in law.

VII. OPEN DISCUSSION

VIII. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

IX. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. Brookside Elementary School Report

2. [Oak Hills Elementary School Report](#)
3. [Red Oak Elementary School Report](#)
4. [Medea Creek Middle School Report](#)
5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)